

**Please make a note of the following.....**

- Except for operations of Category-D Drones without a camera or any data capturing/recording capability for educational/recreational purposes within your own premises or with the consent within somebody else's premises and within the areas designated for that purpose, CAASL Approval is mandatory
- All Drones of Category A, B or C, their Owners, Operators, Vendors, Importers, Designers, Manufacturers, Exporters shall register with CAASL
- Apply for Security Clearance from MOD atleast seven (07) days before the intended operation.
- Attach Security Clearance to the Drone Operation Application to CAASL
- Security Clearance is only a supporting document, not the Approval to carry out the operation.
- Apply for CAASL Approval atleast five (05) days before the operation
- Approvals are granted of a case by case basis considering event, regular operations within/beyond 30 days
- Mass category is irrelevant if the Drone is operated for reward/hire, and approval is mandatory.
- At least 3<sup>rd</sup> Party insurance is mandatory for your drone.
- For foreigners, Temporary Registration of your drone is mandatory prior to using it in Sri Lanka.
- Registration of the drone is mandatory, if the mass of the unit is greater than 1 Kg.
- Registration stamp is to be displayed at the drone
- Have the registration certificate along with you all the times during operations.
- Registration certificate is not an authorization for you to operate the drone when and wherever you want.
- Please read SLCA-IS053 - Regulations on Pilotless Aircraft (Drones)

**Civil Aviation Authority of Sri Lanka**  
**INFORMATION PAMPHLET**  
**PROCEDURE FOR**  
**Operation of Pilotless Aircraft**  
**(Unmanned Aerial Vehicles/Unmanned Aircraft Systems/Remotely Piloted Aircraft/Drones)**



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Rev 01

**✚ Applicable Fee- Permission to Regular operations more than 30 days within the calendar year**

a. Evaluation an application for Issuance of Approval	
Nominal code 82480 Income code 14-F (iii) a	
Fee	25,000.00
NBT	510.00
VAT	3826.00
Stamp	25.00
<b>Total</b>	<b>29,361.00</b>
b. Grant of Certificate/ Authorization -Initial Issue	
Nominal code 82481 Income code 14-F (iii) b	
Fee	2,500.00
NBT	51.00
VAT	383.15
Stamp	250.15
<b>Total</b>	<b>3,184.15</b>

<b><i>Permission to Regular operations more than 30 days within the calendar year</i></b>	<b>29,361.00</b>
<b><i>(Evaluation + Authorization)</i></b>	<b><u>3184.15</u></b>
	<b><u>Total 32,545.15</u></b>

11 <sup>th</sup> January 2017		Rev 01
<p>Civil Aviation Authority of Sri Lanka                  NO 04 Hunupitiya Road, Colombo 02                  TP: +94 112358923/914 Fax: +94 112304641                  Email: aiso1@caa.lk ; scaiais@caa.lk web: www.caa.lk</p>		
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**✚ Applicable Fee-Permission to operate per event as at 11<sup>th</sup> Jan 2017**

a. Evaluation an application for Issuance of Approval			
Nominal code 82470	Income code 14-F (i) a	Fee	3,000.00
		NBT	61.00
		VAT	459.15
		<u>Total</u>	<u>3,520.15</u>
b. Grant of Certificate/ Authorization -Initial Issue			
Nominal code 82471	Income code 14-F (i) b	Fee	300.00
		NBT	6.00
		VAT	45.90
		Stamp	30.00
		<u>Total</u>	<u>381.90</u>

<b>Permission to operate per event</b>	<b>3,520.15</b>
<b>(Evaluation + Authorization)</b>	<b><u>381.90</u></b>
	<b><u>Total 3,902.05</u></b>

**✚ Applicable Fee- Permission to Regular operations up to 30 days**

a. Evaluation an application for Issuance of Approval			
Nominal code 82475	Income code 14-F (ii) a	Fee	10,000.00
		NBT	204.00
		VAT	1530.60
		<u>Total</u>	<u>11,734.60</u>
b. Grant of Certificate/ Authorization -Initial Issue			
Nominal code 82476	Income code 14-F (ii) b	Fee	1000.00
		NBT	20.00
		VAT	153.00
		Stamp	100.00
		<u>Total</u>	<u>1273.00</u>

<b>Permission to Regular operations up to 30 days</b>	<b>11,734.60</b>
<b>(Evaluation + Authorization)</b>	<b><u>1273.00</u></b>
	<b><u>Total 13,007.60</u></b>

**✚ Instructions to the Applicants:-**

1. Regulations on Drone operations in Sri Lanka are detailed in the Implementing Standard, SLCA-IS:053 titled “Requirements for Operation of Pilotless Aircraft (Unmanned Aerial Vehicles/Unmanned Aircraft Systems/Remotely Piloted Aircraft/Drones)” on our web site [www.caa.lk](http://www.caa.lk); ([http://www.caa.lk/images/stories/pdf/implementing\\_standards/sn053.pdf](http://www.caa.lk/images/stories/pdf/implementing_standards/sn053.pdf)) Please make sure that you go through these regulations and be conversant with them prior to your operation.

**IMPORTANT:**

**Please note,as per Section 103 of the Civil Aviation Act No:14 of 2010, any person who fails to comply with this Regulation/implementing Standard shall be guilty of an offence under this ACT and be liable to a fine or to an imprisonment or both as determined by a Court of law.**

2. This pamphlet will provide you with brief information about the procedure to be followed to obtain approval for your intended drone operation. Further information can be obtained through CAASL web site or by calling CAASL on the numbers stated in this pamphlet during the business hours.
3. Appropriate Forms & Pamphlets are down loadable from CAASL website.
  - CAA/AS/019 - Application for Registration of Pilotless Aircraft & Pilotless Aircraft Operators
  - CAA/AS/017 – Application for Operation of Pilotless Aircraft (Unmanned Aerial Vehicles/Unmanned Aircraft Systems/Remotely Piloted Aircraft/Drones)
  - CAA/AS/017 (i)- Pamphlet\_ Procedure for Operation of Pilotless Aircraft (Unmanned Aerial Vehicles/Unmanned Aircraft Systems/Remotely Piloted Aircraft/Drones)
  - CAA/AS/018 - Mandatory Occurrence Reporting (MOR) Operation of Pilotless Aircraft
4. If you wish to operate Drones in Sri Lanka, the operator must have an approval from the Director General of Civil Aviation (DGCA). Your application should reach DGCA’s office in sufficient advance preferably five (05) days before commencement of the intended operation.

**The minimum notice required to process an application is five (05) working days.**

Application should be submitted with the supportive documents as stated in the application (CAA/AS/017).

*Applications for such permits shall be submitted to :*

Director General of Civil Aviation  
Civil Aviation Authority of Sri Lanka  
No 04, Hunupitiya Road  
Colombo 02,

via Post, by hand, fax or e-mail.

**Contact information for submission of application for approval & related matters;**

*Air Navigation Services Section - Civil Aviation Authority of Sri Lanka*

Contact person:

- i. Aeronautical Information Services Officer  
TP: +94 11 2358923  
Fax: +94 11 2304641  
Email: aiso1@caa.lk
- ii. Senior Civil Aviation Inspector –  
Aeronautical Information Services  
TP: +94 11 2358914  
Fax: +94 11 2304641  
Email: scaiais@caa.lk
- iii. Director- Air Navigation Services  
TP: +94 11 2358910  
Fax: +94 11 2304645  
Email: hosans@caa.lk

5. Please note that approval of this Authority is issued on the payment of applicable fee, subsequent to the operator obtaining Security Clearance from the Office of the Chief of Defence Staff (OCDS), and approval(s) of any other Ministry, Authority, Department, Board, Agency or such Organization(s) depending on the relevance of the area, dates/times and/or nature of the intended operation.

The applicant have to obtain OCDS clearance directly.

Contact information for submission of request for OCDS clearance;

**Office of the Chief of Defence Staff**

Block No.5  
BMICH  
Buddhaloka Mawatha  
Colombo 07

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+94 11 2674506

Hot Line : +94 11 3075792

Micro Line: 55649

Fax: +94 11 2674507

Email: ocds@army.lk ; ocdsmail@gmail.com